

Livestock and Dairy Development project (LDDP)
Department of Livestock Services (DLS)

Guidelines for LDDP Fellowship for
MS/PhD and International Research
course (Short course)



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Guidelines for LDDP Fellowship for MS/PhD and International Research Course (Short Course)

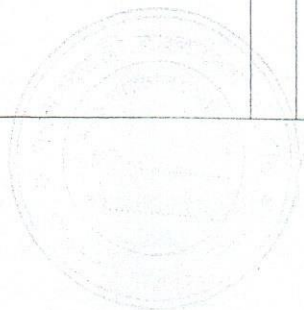
Introduction:

Livestock and Dairy Development project (LDDP) has been implemented by Department of Livestock Services (DLS) under the Ministry of Livestock and Fisheries for a period of January 2019 to December 2023 with the financial support of GoB and World Bank. The project aims to improve the productivity, market access and resilience of small holder farmers and agro-entrepreneurs by supporting climate smart production system, farmer's empowerment and commercialization.

In order to achieve the above objectives, capacity development through training, higher education & research have been identified by DLS as key factors. Therefore, LDDP project has provisions for 30 numbers of MS, 18 numbers of PhD fellowship program and 60 numbers of International Research Course (Short Course). Following criteria will be followed towards implementation of the programs:

A. Description, Terms & Conditions of the Fellowships for MS/PhD:

01.	Name of the Fellowship	:	MS & PhD
02.	Number of Fellowships	:	MS (Total 30 nos.; 10 National & 20 International); PhD (Total 18 nos.; 08 National, 10 International)
03.	Duration of the Fellowship	:	MS: 18 (Eighteen) months & PhD: 36 (Thirty-six) months
04.	Fellowship allowances	:	<p>PhD-National:</p> <p>i) A PhD Fellow shall receive as living allowance Tk.30,000/ (Thirty thousand) per month (maximum 36 months from the date of joining);</p> <p>ii) A fellow will receive total of Tk. 3,62,000.00 (Three lakh sixty-two thousand) to conduct research work & others fees such as for thesis preparation, seminar organization, publication etc. (maximum 36 months from the date of joining) upon recommendation of the supervisor;</p> <p>iii) A total of Tk. 42000.00 (forty-two thousand) will be paid to university as admission and Tuition fee on recommendation of the supervisor.</p> <p>iv) The supervisor of a PhD program will receive an amount of Tk.80,000.00 (Eighty thousand) annually for a maximum period of 36 months from the date of supervising the PhD students</p> <p style="text-align: center;"><u>(Total Allocation/Fellow=17.24 lac BDT)</u></p> <p>PhD-International:</p> <p>i) A PhD Fellow shall receive as living allowance of Tk.200,000/ (Two Lakh) per month for a maximum 36 months from the date of joining;</p> <p>ii) A total of Tk.800000.00 (Eight lakh) will be paid to</p>



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the University as annual Tuition fee for a period of maximum 36 months from the date of joining on recommendation of the supervisor;

- iii) A total of Tk.150000.00 (One lakh fifty thousand) will be paid for as an Air freight charge for the whole period of candidature of the students.
- iv) A total amount of Tk.100000.00 (One lakh) will be paid to fellows as other fees such as for thesis preparation, seminar organization, publication, VISA fee, Health Insurance etc (maximum 36 months from the date of joining) on recommendation of the supervisor.

(Total Allocation/Fellow=98.5 lac BDT)

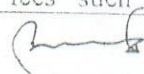
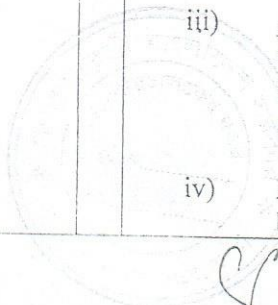
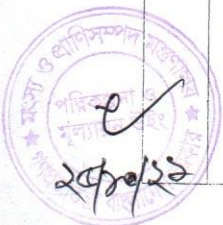
MS-National:

- i) An MS Fellow shall receive living allowance of Tk.22,500/ (Twenty-two thousand five hundred) per month for a maximum 18 months from the date of joining;
- ii) A total of Tk.1,00,000.00 (One lakh) will be paid for conduct research work, admission & tuition fees and others fees such as thesis preparation, seminar organization, publication etc. (maximum 18 months from the date of joining)
- iii) The supervisor of a MS program will receive an amount of Tk.83, 000.00 (Eighty-three thousand) for the period of 18 months from the date of supervising the MS students.

(Total Allocation/Fellow=5.88 lac BDT)

MS-International:

- i) An MS Fellow shall receive as living allowance of BDT 150,000/= (One Lakh fifty thousand) per month for a maximum 18 months from the date of joining.
- ii) A total of BDT 1000000/= (Ten lakh) will be paid to the University as Tuition fee from the date of joining.
- iii) A total of BDT 150000/= (One lakh fifty thousand) will be paid for as an Air freight charge for the whole period of candidature of the students.
- iv) A total amount of BDT 100000/= (One lakh) will be paid as others fees such as for thesis



preparation, seminar organization, publication, VISA fee, Health Insurance etc (maximum 18 months from the date of joining) upon recommendation of the supervisor.

(Total Allocation/Fellow=39.50 lac BDT)

05.	Study Area	:	10 Broad and 32 Sub-broad thematic areas (Annexure -01) will be the study area of research for both National and International MS & PhD fellowship under LDDP.
06.	Affiliated University or Institute	:	<ul style="list-style-type: none">i) For National: Candidate will apply to any reputed public Agricultural and other Universities in the country.ii) For International: Fellows must have submitted unconditional offer letter from the reputed university/institute from different countries of Europe & Asian sub-continent and Australia, having positions in first 300 of World University Ranking, 2021 (Overall) and a direct banking relationship with Bangladesh.
07.	Eligibility of Candidate for application	:	<ul style="list-style-type: none">i) Only departmental (DLS) officials are eligible to apply for national & international fellowship program.ii) Conditions applying for MS/PhD fellowship (National and International) are as follows:<ul style="list-style-type: none">a. The job status of applicant has to be permanent.b. For MS/PhD (National and International)-Candidate having First class/division/equivalent or CGPA 3.00 (on scale 4.00) and CGPA 4.00 (on scale 5.00) in graduate level will be preferable; applicant having 3rd division in any examination, not qualified to apply.c. The maximum age limit of applicant (national & international) for MS course 40 (forty) years & for PhD course 45 (forty-five) years as of application submission date.d. Applicant who has already completed MS or PhD (Nationally or Internationally) through department, will not be applicable for the same.e. Applicant having fellowship from Private or

	<p>Government or International Organization for studying MS/PhD or signed any bond with any other institute are not eligible for apply.</p> <p>f. Candidate must have submitted UGC Equality Certificate for Masters/Bachelor Degree completed in abroad.</p> <p>g. Applicant must have submitted required and valid IELTS (Academic)/TOFEL iBT as per the requirement of the University/Institute.</p> <p>h. An eligible applicant can only apply for 01 (one) position either MS or PhD (National and International)</p> <p>i. After the final selection of the candidature for both National/International fellowship, the subject, University/Institution and country will not be changed.</p> <p>j. The final selected/nominated candidate must be admitted to the designated University for the particular session. In case, if the candidate is unable to attend the particular session due to personal reasons, the nomination of the candidate will be considered as cancellation if otherwise decided by the PSC.</p> <p>k. Preference will be given to PhD candidate who have at least two publications in reputed local/international journals.</p> <p>l. Selected fellows will require medical fitness.</p>
<p>08. Method of advertisement and application :</p>	<p>i) PMU will advertise the Fellowships announcement DLS, MoFL websites and LDDP web portal</p> <p>ii) Notice board of DLS and LDDP</p> <p>iii) Intending candidates will apply in a prescribed form available on LDDP web portal https://lddp.portal.gov.bd. or from the LDDP office (Annexure-02).</p> <p>iv) Departmental candidate will be required to apply through proper channel.</p>
<p>Documents to be submitted with the application form :</p>	<p>i) An attested copy of Gazette notification of job</p>



confirmation of the applicant must be submitted

- ii) The applicant must be submitted a statement of proposal in English (in 1000 words-12 fonts) with mentioning clearly the following:
 - a. Applicant suitability for the fellowship
 - b. Linkage to selected broad and sub-broad thematic area,
 - c. Future prospects of utilizing the acquired knowledge through this study and professional experience.
- iii) Attested copy of all academic certificates and transcripts/mark sheets.
- iv) An attested of National Identity Card (NID) / birth certificate and passport with a validity of 12 months minimum) for international fellows.
- v) Attested copy of result of IELTS (Academic) or TOFEL iBT (for international fellowship)
- vi) Attested copy of Unconditional Offer Letter (full time) from any reputed University or academic Institute. The Unconditional offer letter should be signed by respective authority of the concerned University/Institution mentioning the Course duration, Tuition and other fees and ranking position of the University and "Applicant is a full-time Student/Fellow.
- vii) Attested copy of UGC Equality Certificate for Masters/Bachelor Degree completed abroad.
- viii) Attested copy of the publications.

10. Method of selection:

An Application Selection Committee (ASC)/Proposal Selection Committee (PSC) headed by the Director General of Department of Livestock Services (DLS) and other members from relevant Ministries/Divisions will be responsible for selecting the candidate/fellow. The composition and ToR of the committee are as follows:

a) Application Selection Committee (ASC)/Proposal Selection Committee (PSC):

1	Director General, DLS	Convener
2	Joint Secretary (Planning), MOFL	Member
3	Project Director, LDDP	Member



4	Director (Administration) DLS	Member
5	One Representative of BLRI	Member
6	Chief Technical Co-coordinator, LDDP	Member
7	Deputy Project Director (Concern), LDDP	Member-Secretary

b) Terms of Reference of ASC/PSC:

The overall management for selection of appropriate candidate for MS/PhD program based on selection criteria and thematic area. The specific terms of reference are:

- Assessments & selection of the candidate for MS/PhD.
- Committee can suggest such other measures if deemed necessary for the smooth implementation of selection process.
- ASC/PSC can co-opt relevant expert members from University/Research institute for selection of MS/PhD candidate.
- Recommendation of the selected candidate for approval by MoFL.

c) Selection criteria:

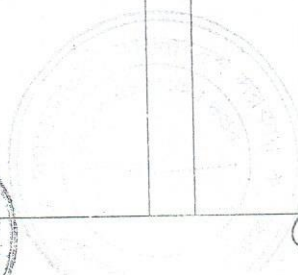
The proposal shall be reviewed and recommended by ASC/PSC.

- i) The ASC/PSC will evaluate the merit of a research proposal/candidate considering criteria mentioned on the prescribed Format (Annexure-03).
- ii) The selected/shortlisted applicant will be considered for presentation and viva voice.
- iii) For each sub thematic area two candidates will be finally recommended (One principal and one alternative).

After approval from MoFL, the selected candidates will be notified, issued award letter, with terms of conditions of fellowship.

11. Documents to be submitted after selection (before issuing award)

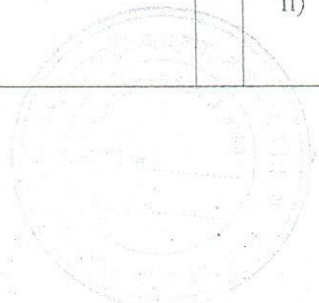
- i) Selected fellows will require to submit medical fitness report from competent authority.
- ii) Both for national/international candidate is required to sign a non-judicial stamp of BDT 300.00 (three hundred) mentioning that:
 - a. He/she hasn't accepted any fellowship/grant for such education/research purpose from any other government, autonomous, non-government organization.
 - b. Discontinuing the fellowship without the permission of the authority before completing the study or in the case of non-compliance, he/she has to return the allocated fellowship grant to the government. Serve at least two years in the relevant field of the department.



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		<p>iii) A signed non judicial stamp stating that he/she will be bound to serve at least two years in the relevant field of the department.</p> <p>iv) Reference from two Government officials or academicians who are not his/her relative.</p>
12.	Mode of payment	<p>i) Payment of living allowance will be made quarterly (3 months) basis.</p> <p>ii) 1st payment of living allowance will be paid in advance through cross-cheque (Traveler/Account payee) for international course.</p> <p>iii) The subsequent quarterly payment will be made directly to the concerned bank of the University.</p> <p>iv) Air freight (one way), visa fee will be paid by direct check in advance for international course after issuing Government order (GO) for whole candidature.</p> <p>v) Tuition fees will be sent directly to the concerned university through any scheduled bank approved by Bangladesh Bank on the basis of requisition of enrolled university.</p> <p>vi) Tuition fee and other fees including insurance will be sent to the respective bank account number of the selected University through any scheduled bank approved by Bangladesh Bank on the basis of progress report/certification of the supervising university authority.</p> <p>vii) Living allowances or any stipend or fee will not be given for any additional period beyond the specified time in any scenario.</p> <p>v) If any additional tuition fee is required for a change of university after the final election, the fellow has to bear the additional tuition fee.</p>
13.	Progress Report	<p>i) After starting of the course selected fellow require to submit a full MS/PhD Research Activity Plan to the PMU within 03 (three) months of joining of the course, counter signed by respective supervisor of candidate (Annexure-04).</p> <p>ii) PhD and MS fellow must send to PMU respectively yearly (12 months) and half yearly (06</p>



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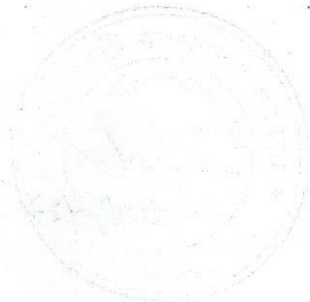


	<p>months)/semester progress reports in prescribe format counter signed by respective supervisor of candidate (Annexure-05)</p> <p>iii) The release of fund will be dependent on satisfactory progress report.</p> <p>iv) Research progress of candidate for MS & PhD during first, second and third year (where applicable) shall be evaluated by ASC/PSC.</p>
<p>14. Termination of Fellowship :</p>	<p>i) Fellow must not accept any other award/fellowship during the tenure of this Fellowship, otherwise the Fellowship will be terminated.</p> <p>ii) The Project Director, LDDP reserves the right to terminate the fellowship for non-compliance/violation of the terms and conditions agreed by the candidate.</p> <p>iii) In the event that the Research Supervisor moves elsewhere, the fellow may choose a new supervisor in the interest of the research topic by the concurrence of the PMU, otherwise the fellowship of the concerned fellow will be cancelled.</p> <p>iv) Fellowship will be cancelled if he/she doesn't get admitted in the particular session and does not inform the PMU about this in advance</p> <p>v) Termination of Fellowship in the case of unsatisfactory performance.</p>
<p>15. Completion Report :</p>	<p>i) Upon completion, the fellows have to submit 2 (two) copies of thesis, report on activities including signification research contribution (both hard and soft, in a prescribe format Annexure-06) and research publication (if any) within 60 (sixty) days for MS & 90 (ninety) days for PhD after completion of study.</p> <p>ii) Failure to submit the final thesis and report to the PMU without proper reason will result in partial/full refund of the fellowship money to the authority.</p> <p>iii) The PMU will organize seminars/workshops after completion of the fellowship where fellows shall give presentation on their research works.</p>



The Detailed List of Broad and Sub broad thematic area for MS/PhD (National/International) and International Research course Program (Short Course)

Sl. No	Broad Thematic Area	Sub Thematic Area for Research
A.	Livestock Production	1. Enhanced productivity of livestock products meat, milk and eggs through genetic improvement using reproductive biotechnological tools
		2. Characterization, conservation and improvement of local/native animal/poultry species genetic resources for improving livestock products
		3. Enhanced productivity through improved feeding system
		4. Baseline data/survey on the productivity performance of different animal species of Bangladesh at all stage of productivity life
B.	Production cost Minimization:	1. Production of improved quality, safe diversified cost food for different animal species.
		2. Study on Cost effective complete feed formulation for livestock species
C.	Livestock Protection:	1. Epidemiology and surveillance of major livestock diseases of cattle and poultry.
		2. Sero-surveillance of important diseases of public health significance in collaboration with animal and human health
		3. Development of vaccine against livestock disease.
		4. Study on different production and reproductive disease in dairy cattle and development of mitigation measure.
D.	Safe Food Quality, Control, Bio-Security:	1. Quality control of livestock feed and feed additives
		2. Quality control of drug, hormone, steroids and its raiders
		3. Development of hygienic and safe processing and preservation techniques of livestock products and bi-product
		4. Development of effective zoo sanitary and bio-security measures for farm animals and poultry and evaluation of food of animal origin
E.	Socio-Economic:	1. Poverty, Food, Security, Nutrition and gender issues through livestock activities.
		2. Research on trade barriers of livestock products and by-products for the small holding, marginal, landless and pro-poor farming community
F.	Waste Management:	1. Development on Farm on station adaptation



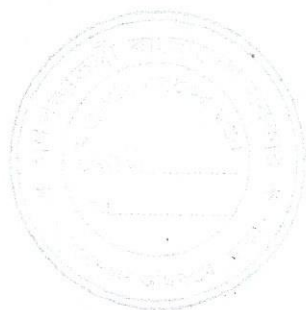
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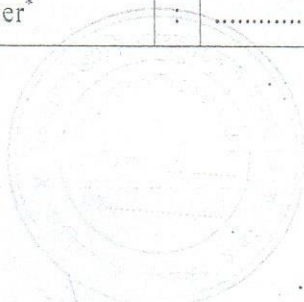
		<p>practices in manure management for sustainable livestock production and clean air production.</p> <ol style="list-style-type: none"> 2. Development of market-oriented manure-based value-added products and reduction of short-lived climate pollutants (SLCPS).
G.	Entrepreneurship and business development:	<ol style="list-style-type: none"> 1. Research on appropriate low-cost technology suitable for the small holding, marginal, landless and pro-poor farming community. 2. International trade of livestock commodities and their competitiveness 3. Research on development of multi sectoral societies to get the benefit of the developed advance technology.
H	Feed and Nutrition	<ol style="list-style-type: none"> 1. Impact of dairy/poultry value chain improvement on feed security and nutrition 2. Data base development on animal feed resources for different agro-climate zones 3. Organic livestock farming: Opportunity and challenge ahead 4. Diversification of land utilization for fodder production instead of crop production
I	Knowledge Transfer	<ol style="list-style-type: none"> 1. Improving the livelihood of small-scale livestock producers through participatory and hands on learning approach. 2. Nutrition education and behavior-change communication 3. Evaluation of strengthening institutional capacity including ICT platforms, policy reform and implementation related to livestock sector 4. Foster linkages and collaboration with public, private organization at national and international level
J	Climate Smart Livestock Production	<ol style="list-style-type: none"> 1. Research on appropriate technology using animal waste as seed stock for bio-fuel production 2. Research on value addition of leather industry waste products 3. Research on reduction of CH₄ emission from ruminants

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LIVESTOCK AND DAIRY DEVELOPMENT PROJECT (LDDP) MS/PHD FELLOWSHIP

Name of the broad thematic*:	Application for program (MS/PhD)*:	
Name of the sub broad thematic*:	Application for fellowship (National/International)*:	
Session for which applicant are intend to apply	Month*: •	Passport Size photo (2 copies)
	Year*:	
Personal Information:		
01.	Applicant's Name *	:
	(a) Bangla (বাংলা)	:
	(b) English	:
02.	Father's Name *	:
	Bangla (বাংলা)	:
03.	Mother's Name *	:
	Bangla (বাংলা)	:
04.	Date of Birth*	: Day.....; Month.....; Year.....
05.	Age as per last date for submission of Application*	: Day.....; Month.....; Year.....
06.	National ID Number *	:
07.	Passport number*	:
08.	Gender	:
09.	Applicant's Address	:
	(a) Permanent Address*	: Post: PS:.....;Upazila:.....;Dist:.....;Postcode:.....
	(b) Present Address (With postal Code) *	:
	(c) Mobile Number*	:



	(d) E-mail address		
	(e) Emergency Mobile Number*		
10.	(a) Marital Status		(b) Number of Children (if):

Academic Qualification:

11. Educational Qualification (Attested Copy of Academic Transcript and Certificate must be Attached)*:

Name of the Examination	Institution/Board Name	Passing Year	Results achieved	
			Class	CGPA/GPA (On grade scale)
S.S.C (Equivalent)				
H.S.C (Equivalent)				
Honors				
Masters				
Others (if there is)				

Professional Information:

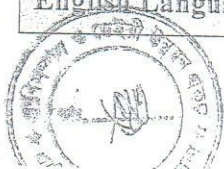
12.	Present designation (In English)*	:	
13.	Present designation (In Bangla)*	:	
14.	Present Office of Posting (In English)*	:	
15.	Present Office of Posting (In Bangla)*	:	
16.	Gradation number (If any)	:	
17.	Date of Joining in first service*	:	Day..... Month.....; Year.....
18.	Order date of Job confirmation service*	:	Day..... Month.....; Year.....
19.	Service length (From date of Joining to last date of submission of application)*	:	Day..... Month.....; Year.....
20.	Training details (Only included any course attended at least 05 days)*	:	

Title of the Training course	Organizing institute/authority	From (Day/Month/Year)	To (Day/Month/Year)

21. Service history (start from the latest):

Place of Posting	Designation	From (Day/Month/Year)	To (Day/Month/Year)

English Language Proficiency test (for international MS/PhD only):



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21.	For which English proficiency test do you have a valid score (IELTS/ToFEL iBT) *	:	
22.	Score of the English proficiency test*	:	
23.	Date of the test*	:	Day.....; Month.....; Year.....
Expected Educational Information:			
24.	Name of the Institute/University*	:	
25.	World University Ranking, 2021 (Overall) *	:	
26.	Name of the Department/Unit*	:	
27.	Title of Research Proposal*	:	
28.	Address of the University/Institute*	:	
29.	Country of the institute/University*	:	
30.	Last Date of enrolment*	:	Day.....; Month.....; Year.....
31.	Tuition fee for research course as per admission offer letter*	:	Amount in figure: Currency
32.	Memo number of unconditional offer letter*	:	
Others :			
33.	Evidence of contribution in technology generation with scale of adoption or academic/research contribution award (if Any)	:	
34.	Please mention anything that you consider important couldn't mentioned in the application due to structure of the form	:	
35.	Name of two prominent Identifiers (Reference) Name, designation and full address (with valid Mobile and E-mail) *	:	(a) (b)

Attachment with the application [Attested copy of all documents must be submitted, if not application will be cancelled):

1. Copy of National ID Card
2. Copy of Valid passport (1st 03 pages)
3. Copy of all academic certificates, transcript and mark sheet
4. Copy of a valid English proficiency test certificate (for International MS/PhD only)
5. Full time unconditional offer letter (As per requirements of MS/PhD guideline)
6. Applicant must be submitted a Statement of purpose in English (not more than 1000 words & As per requirements of MS/PhD guideline)
7. Gazette notification of service confirmation letter
8. Copy of Training certificates (included training courses attended for at least 03 days)



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9. Copy of academic/research contribution award (where applicable)
10. Copy of World University Ranking, 2021 (Overall) with clearly mentioning Institute/University rank
11. Two copies of recent passport size photograph

Declaration:

I there by, declared that, above information is correct and there is no unnecessary, in compute or false information. If I am awarded LDDP fellowship (MS/PhD) I will be obliged to provide my job/service in the Department for a specified period of time.

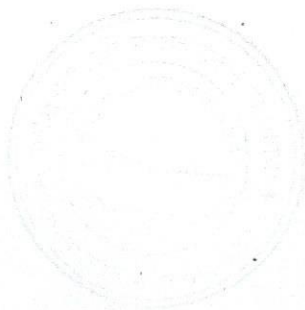
Date:

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Applicant Signature

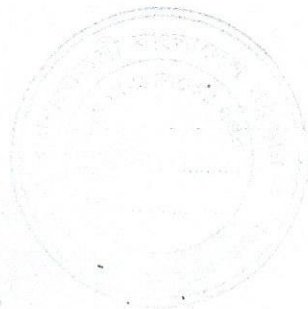
Recommendation from Present controlling authority	
Signature with seal of controlling authority	

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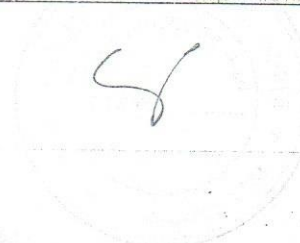
MS Evaluation Criteria:

Sl. No.	Criteria	Full Score	Description
1	Academic records	30	SSC-1 st Division/GPA/CGPA= 8 (GPA- 3.00 or > 3.00/CGPA-3.00 to 4.00) SSC- 2 nd Division/GPA/CGPA=6 (GPA- 2.00 or > 2.00-<3.00/CGPA-2.25-2.99) HSC 1 st Division/GPA/CGPA= 10 (GPA- 3.00 or > 3.00/CGPA-3.00 to 4.00) HSC 2 nd Division/GPA/CGPA=8 (GPA- 2.00 or > 2.00-<3.00/CGPA-2.25-2.99) B.Sc/Equ.1 st Division/ GPA/ CGPA=12 (GPA- 2.00 or > 2.00-<3.00/CGPA-2.25-2.99) B.Sc/Equ.2 nd Division/ GPA/ CGPA=10 (GPA- 2.00 or > 2.00-<3.00/CGPA-2.25-2.99)
2	Service Length in Cadre post	15	1 point/year
3	Age	10	Upto-30 years-06 points; (b) 30.1-35 years-08 points; (c) 35.1-40 years-10 points
4	Relevant Training (GO issued)-minimum 5 days training	5	Foreign-2 Local-3
5	Research Plan (Statement of purpose of proposed study as per prescribed guideline)	30	Objective-5, Methodology-10, Technical soundness-10, Utilization of output-5
6	Power point presentation & Viva voice (for applicant Recommended by PSC)	10	Content of the presentation & Concept of the proposal-5 Question and answer-5
Total		100	



PhD Evaluation Criteria:

Sl. No.	Criteria	Full Score	Description
1	Academic records	30	SSC-1 st Division/GPA/CGPA= 8 (GPA- 3.00 or > 3.00/CGPA-3.00 to 4.00) SSC-2 nd Division/GPA/CGPA=6 (GPA- 2.00 or > 2.00-<3.00/CGPA-2.25-2.99) HISC-1 st Division/GPA/CGPA= 10 (GPA- 3.00 or > 3.00/CGPA-3.00 to 4.00) HISC-2 nd Division/GPA/CGPA=8 (GPA- 2.00 or > 2.00-<3.00/CGPA-2.25-2.99) B.Sc/Equ.1 st Division/ GPA/ CGPA=12 (GPA- 2.00 or > 2.00-<3.00/CGPA-2.25-2.99) B.Sc/Equ.2 nd Division/ GPA/ CGPA=10 (GPA- 2.00 or > 2.00-<3.00/CGPA-2.25-2.99)
2	Service Length	15	1 point/year
3	Age	10	Upto-30-35 years-06 points; (b) 35.1-40 years-08 points; (c) 40.1-45 years-10 points
4	Publications	5	Full Paper in Periodicals/ Scientific Journals/Technical Paper Principal Author – 3.00 points/paper Associate Author- 2.00 points/paper
5	Relevant Training (GO issued)-minimum 5 days training	5	Foreign -2 Local-3
6	Research Plan (Statement of purpose of proposed study as per prescribed guideline)	25	Objective-5, Methodology-10, Technical soundness-5, Utilization of output-5
7	Power point presentation & Viva voce (for applicant Recommended by PSC)	10	Content of the presentation & Concept of the proposal-5 Question and answer-5
Total		100	



MS Research Activity Plan

Research Title :
Program Duration :
Name of the Department :
with University/Institute

Experiment: 01 Title Objectives Activity with specific date and experiment location Methodology (in brief)
Experiment: 02 Title Objectives Activity with specific date and experiment location Methodology (in brief)
Experiment: 03 Title Objectives Activity with specific date and experiment location Methodology (in brief)

(May be used separate page for each experiment)

Submitted by

(Name, Signature of MS Scholar)

Endorse by Research Supervisor/ Principal Advisor
(SEAL/STAMP)

S

(Signature)



PhD Research Activity Plan

Research Title
Program Duration
Name of the Department
with University/Institute

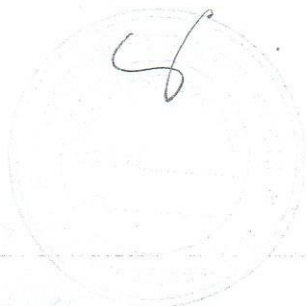
Experiment: 01 Title Objectives Activity with specific date and experiment location Methodology (in brief)	
Experiment: 02 Title Objectives Activity with specific date and experiment location Methodology (in brief)	
Experiment: 03 Title Objectives Activity with specific date and experiment location Methodology (in brief)	

(May be used separate page for each experiment)

Submitted by

(Name, Signature of PhD Scholar)

Endorse by Research Supervisor/ Principal Advisor
(SEAL/STAMP)



Half yearly (six) months Progress Report of MS Course under LDDP

Reporting Period from.....to.....

01. Name of Scholar with Designation & Address :
02. Name of Research Supervisor with Designation & Contact Details :
03. Affiliating Department/Institute/University :
04. Date of Program Start :
05. Expected Date of Completion :
06. Deputation Period : From.....to.....
07. Research Title:
08. Progress of Course/Research Work (in brief) :
09. Progress of Activities :

a)	Literature Review% of total
b)	Course Work (if any)% of total
c)	Preparation of Research Proposal% of total
d)	Questionnaire Preparation (if any)% of total
e)	Experiment Set Up (Progress as per work plan)% of total
f)	Data Collection% of total
g)	Survey/Laboratory Analysis (as applicable)% of total
h)	Data Entry, Compilation & Analysis% of total
i)	Thesis/Dissertation/Report Writing% of total
j)	Presentation of Seminar% of total

10. Summary of Progress (Reporting Period):






11. Problems/Constraints (if any):

(Signature of Student)

Date:.....

For Supervisor's Use

12. Comments on Progress (Reporting Period):

13. Remarks: (Please tick)

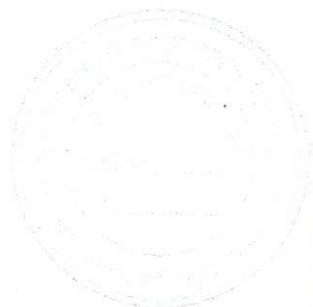
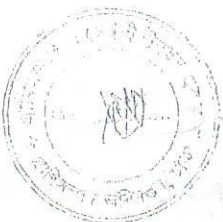
- a) Satisfactory
- b) Moderately Satisfactory
- c) Unsatisfactory

(Signature of Supervisor)
(STAMP/SEAL)

Date:.....

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[Handwritten Signature]



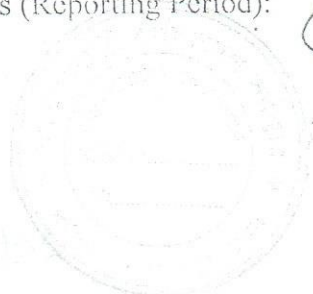
Yearly (One) Progress Report of PhD Course under LDDP

Reporting Period from.....to.....

01. Name of Scholar with :
Designation & Address
02. Name of Research Supervisor with :
Designation & Contact Details
03. Affiliating Department/Institute/University :
04. Date of Program Start :
05. Expected Date of Completion :
06. Deputation Period : From.....to.....
07. Research Title:
-
08. Progress of Course/Research Work (in brief) :
09. Progress of Activities :

a)	Literature Review% of total
b)	Course Work (if any)% of total
c)	Preparation of Research Proposal% of total
d)	Questionnaire Preparation (if any)% of total
e)	Experiment Set Up (Progress as per work plan)*% of total
f)	Data Collection% of total
g)	Survey/Laboratory Analysis (as applicable)% of total
h)	Data Entry, Compilation & Analysis% of total
i)	Thesis/Dissertation/Report Writing% of total
j)	Presentation of Seminar% of total

10. Summary of Progress (Reporting Period):



11. Problems/Constraints (if any):

(Signature of Student)

Date:.....

.....
For Supervisor's Use

12. Comments on Progress (Reporting Period):

13. Remarks: (Please tick)

a) Satisfactory

b) Moderately Satisfactory

c) Unsatisfactory

(Signature of Supervisor)
(STAMP/SEAL)

Date:.....

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Sf



MS Project Completion Report Form

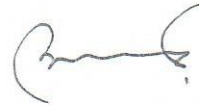
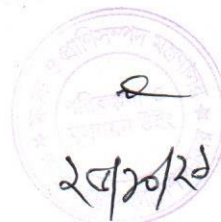
The Principal Investigator/Supervisor will prepare a project completion report along with summary report following the format given below and submit minimum 10 copies of the report to the Secretariat within 60 (Sixty) days since completion of the project.

- Project Title :
- Principal Investigator :
- Institution/Organization :
- Project Duration : From:To:
- Planned Start Date :
- Actual Start Date :
- Project End Date :
- Planned Completion Date :
- Actual Completion Date :

Technical Report

- Executive Summary
- Introduction, including importance of the project
- Objectives
- Project Implementation Approach
- Research Methodology Used
- Statistical Designs/Analytical Methods Used
- Research Findings
- Discussions of Research Results
- Important Technology/New scientific Information Generated
- Lessons learned
- Conclusion and Recommendations

Sf

**Format of Summary Report for LDDP Program Project
(to be submitted along with Completion Report)**

1.	Project Title	:	
2.	Duration	:	
3.	Principal Investigator	:	
4.	Project Objectives (Additional points if required)	:	
	(i)	:	
	(ii)	:	
	(iii)	:	
	Achievement (Additional points if required)	:	
	(a) Outputs to corresponding project objectives	:	
	(i)	:	
	(ii)	:	
	(iii)	:	
	(b) Technology/Scientific information generated	:	
	(c) Scientific publication with title, name of journal and name of authors (mentioning national / international) (If any)	:	
	(d) Other publication(s) (Booklet, Leaflet etc.) (If any)	:	
	(e) MS students produced with title of dissertation and name of student.	:	
5.	Executive Summary (Maximum 3 pages)	:	

Principal Investigator/Supervisor

Head, Host Institution

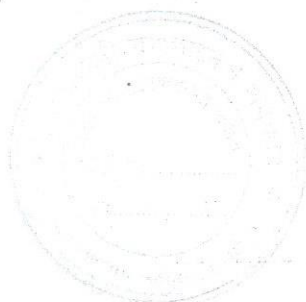
(Name, Seal and Signature)

Date:

(Name, Seal and Signature)

Date:

(Handwritten signatures)



PhD Project Completion Report Form

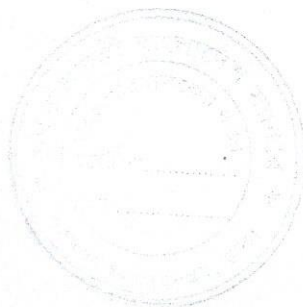
The Principal Investigator/Supervisor will prepare a project completion report along with summary report following the format given below and submit minimum 10 copies of the report to the Secretariat within 90 (ninety) days since completion of the project.

- Project Title :
- Principal Investigator :
- Institution/Organization :
- Project Duration : From:To:
- Planned Start Date :
- Actual Start Date :
- Project End Date :
- Planned Completion Date :
- Actual Completion Date :

Technical Report

- Executive Summary
- Introduction, including importance of the project
- Objectives
- Project Implementation Approach
- Research Methodology Used
- Statistical Designs/Analytical Methods Used
- Research Findings
- Discussions of Research Results
- Important Technology/New scientific Information Generated
- Lessons learned
- Conclusion and Recommendations

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Format of Summary Report for LDDP Program Project
(to be submitted along with Completion Report)

1.	Project Title	:	
2.	Duration	:	
3.	Principal Investigator	:	
4.	Project Objectives (Additional points if required)	:	
	(i)	:	
	(ii)	:	
	(iii)	:	
	Achievement (Additional points if required)	:	
	(a) Outputs to corresponding project objectives	:	
	(i)	:	
	(ii)	:	
	(iii)	:	
	(b) Technology/Scientific information generated	:	
	(c) Scientific publication with title, name of journal and name of authors (mentioning national / international) (If any)	:	
	(d) Other publication(s) (Booklet, Leaflet etc.) (If any)	:	
	(e) PhD students produced with title of dissertation and name of student.	:	
5.	Executive Summary (Maximum 3 pages)		

Principal Investigator/Supervisor

Head, Host Institution

(Name, Seal and Signature)

(Name, Seal and Signature)

Date:

Date:

(Handwritten signatures)

