

Government of the People's Republic of Bangladesh
Office of the Project Director
Livestock and Dairy Development Project (LDDP)
Building No.: 2, Level-7, Department of Livestock Services
Krishi Khamar Sarak, Farmgate, Dhaka-1215, Bangladesh.
<http://lddp.portal.gov.bd>

Memo No. 33.01.0000.828.07.089.24. 1479

Dated: April 22, 2024

Request for Expressions of Interest (REOI)
(Consulting Services – Firms Selection) (National)

Country: Bangladesh

Name of the Project: Livestock and Dairy Development Project

Credit No.: IDA 6330-BD

Assignment Title: Consultancy Service for Monitoring and Impact Evaluation of Exhibition/
Demonstration of Safe and Nutritious Dairy Products to School Student
(School Milk Program) under LDDP

Reference No.: LDDP/S-85B

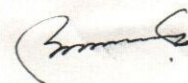
The Government of the People's Republic of Bangladesh has received financing from the World Bank toward the cost of the "Livestock and Dairy Development Project (LDDP)" and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") include "Monitoring and Impact Evaluation of Exhibition/ Demonstration of Safe and Nutritious Dairy Products to School Student (School Milk Program) under LDDP".

The overall objective of the assignment is to monitor and assess the impact of school milk feeding program. The specific objectives are as follows:

- Assess the SMP performance in terms of its implementation, coverage and reach;
- Evaluate the SMP impact on students' health (especially height, weight, dental check-up and IQ), nutrition and academic outcomes.
- Assess the impact on awareness level of the teachers, students, and parents on drinking of milk.
- Assess the creation of commercial relations between producers and processors.
- Identify strengths, weaknesses, opportunities, and threats (SWOT) of the program
- Evaluate the management of the school milk program and the effectiveness of the institutional arrangements.
- Provide recommendations for program improvements and sustainability.
- Ensure accountability and transparency in program implementation.

The consulting firm will complete the assignment over a period of 24 months with two (2) consecutive surveys and reports from the date of contract to the end of project period June, 2025. (more detailed are mentioned in the TOR).



The detailed Terms of Reference (TOR) for the assignment can be found in the web portal of the project, <https://lddp.portal.gov.bd> or www.dls.gov.bd or can be obtained at the address of the undersigned.

The Livestock and Dairy Development Project (LDDP) now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

- (i) Legal documents as the proof of legal capacity to perform the services (Registration as firm, Trade license, Tax Identification number, VAT registration number).
- (ii) The Firm should have five years of overall experience and at least two years specific corporate experience in conducting monitoring and evaluation of public sector program.
- (iii) The firm shall have experience to complete at least one similar nature of assignment in last 3-years.
- (iv) Technical and managerial capability of the firm with the list of experts with their qualifications and experiences. Detail CV of Experts will not be required as it will not be evaluated at the shortlisting stage.
- (v) Annual turnover of the firm for last three years.


The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016 and Revised November 2017 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the QCBS (Quality and Cost Based Selection) method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from 9.00 a.m. to 5.00 p.m.

Expressions of interest must be delivered in a written form, one (1) hard copy and one (1) soft copy in MS Word or Pdf format (copy paste enable) in CD or DVD or Flash Drive by May 9, 2024, up to 03.00 p.m. to the address- Md. Abdur Rahin, Project Director, Livestock and Dairy Development Project, Pranisampad Bhaban-2, 6th Floor, Department of Livestock Services, Krishi Khamar Sarak, Farmgate, Dhaka-1215, Bangladesh.


22.04.2024

(Md. Abdur Rahim)

Project Director (Joint Secretary)

Phone: 02-58154913

Email: lddp@dls.gov.bd

Terms of Reference (ToR)
for
Selection of Firm for Monitoring and Impact Evaluation of Exhibition/Demonstration
of Safe and Nutritious Dairy Products to School Student (School Milk Program)
under Livestock and Dairy Development Project
(Package No.: LDDP/S-85B)

1. Introduction:

Milk is an ideal food contains carbohydrate, protein, fat, vitamin, mineral and water. Milk plays a very important role in body building such as relief from mental stress, strengthen teeth & bone, and develop brain ultimately contributes in building a meritorious nation. The people of Bangladesh are behind in drinking milk compared to some developing and developed countries. Per head annual consumption of drinking milk of India is 82.55 liter and Pakistan 190.0 liter while consumption of Bangladeshi's is only 76.0 liter.

Considering the importance of milk consumption, Livestock and Dairy Development Project (LDDP) has emphasized milk production, processing, products diversification, quality control, marketing, awareness building for increased consumption. As part of marketing and awareness development, LDDP has taken an activity to exhibit and demonstrate drinking safe and nutritious dairy product (hence called School Milk Program or SMP) to students of selected primary schools. Therefore, sub-component B3 of the LDDP provides financing for various eligible sub-projects targeting dairy enterprises for exhibiting and demonstrating safe and nutritious dairy products to school children and further stimulating demand and behavioral change.

LDDP project has a budget provision for implementation exhibition and demonstration of safe and nutritious dairy products (School Milk Program) to the student of 300 schools under 61 districts of the country. A part of budget will be utilized for monitoring and impact evaluation of Exhibition/Demonstration of Safe and Nutritious Dairy Products to school student (School Milk Program) under Livestock and Dairy Development Project.

2. Objectives of the School Milk program:

Milk and dairy products confer valuable nutritional and health benefits to children, improve diets and impact linear growth. Therefore, the school milk program has been designed and implemented through a multi-sectoral approach with following specific objectives:

- Finance public efforts and engage the private sector in the consumer awareness and nutrition campaigns.
- Improve nutrition conditions of participating students;
- Facilitate local procurement of milk from local producer groups;

3. Implementation and management of the school Milk program:

School Milk program will be implemented in 300 (three hundred) schools under 61 districts (except 3 hill districts) of the country. The school Milk Management Committee (SMMC)

- A high powered inter-Ministerial School Milk Management Committee (SMMC) headed by Secretary of MoFL. The structure of the committee as follows:

- Representative from the Ministry of Fisheries and Livestock
- Representative from the Directorate of Primary Education.
- Representative from the Ministry of Public Administration
- Representative of the Ministry of Local Government, Rural Development and Cooperatives
- Director General, Department of Livestock Services
- Deputy Project Director, LDDP-PMU
- Representative of the Bangladesh Food Safety Authority (BFSA)
- A representative from the milk processors.

The Committee will select 300 schools of the country with the help of Primary & Mass Education Ministry using Poverty Map. The program will be implemented following school **milk program implementation guideline prepared as per approved concept note**. PMU will support in the form of Sub-grants, financing various eligible Sub-projects targeting dairy enterprises for supplying UHT/Pasteurized milk in selected schools. Processors company/suppliers will supply 200 ml UHT/Pasteurized milk in tetra pack/brick pack for each student of the 300 selected (average 200 students/school) schools in 160 school days in a year over the project period. A school milk management committee headed by Secretary Ministry of Fisheries & Livestock is responsible for overall management and supervision of the SMP from central level and a school milk implementation committee headed by Upazila Nirbahi Officer (UNO) is responsible for supervision and monitoring of the program at local level. The head Master and school management committee is also responsible for daily implementation of the program. Safety and nutritional quality of the UHT/Pasteurized milk are being ensured by both PMU & suppliers following BSTI food safety standard. The suppliers are carrying out regular safety test before sending milk to the respective schools, on the other hand periodic samples test are being conduct by quality control laboratory of DLS, located at Saver following the standard testing procedure. Safety and quality of milk are being checked both at supply source and distribution point. Samples are collected randomly from supply source of the processor/supplier and distribution point i.e., from school premises.

The school milk program will be implemented over a period of slightly above two years from 2023 to end of project in 2025. School covering target is shown below:

Year (Jan to December)	No. of school
Year-1 (2023) January-December June	reach up to 100
Year-2 (2024) January-December	reach up to 300
Year-3 (2025) January to June	Continue o 300

4. Expected Results and outcome of the program:

The overall objective of the campaigns, Exhibition and Demonstration of safe and nutritious Dairy Products to school student is to to stimulate demand and behavioral change as it pertains to livestock product consumption. Ultimately, the SMP will contribute to enhance diets and nutrition of student through increased dairy consumption while assuring and enhancing

livelihoods of local dairy farmers and improved market of dairy producers. The focus is therefore, on both improved nutrition and employment generation, benefiting three major communities: the school student, the local smallholder producers and the processors who will produce the safe and well packed milk.

The program will result intake 200 ml UHT/Pasteurized milk in tetra pack/brick pack for each student of the 300 selected (average 200 students/school) Govt. primary schools in 160 school days in a year over the project period. However, the expected results are:

- Changes in consumption pattern of milk;
- Changes in mind set of parents and teachers on nutrition and environment;
- Better nourishment and sound health of students.
- Created connectivity among producers, processors and consumers.

5. Objectives of the assignment:

The overall objective of the assignment is to monitor and assess the impact of school milk feeding program. The specific objectives are as follows:

- Assess the SMP performance in terms of its implementation, coverage and reach ;
- Evaluate the SMP impact on students' health (especially height, weight, dental check-up and IQ), nutrition and academic outcomes.
- Assess the impact on awareness level of the teachers, students, and parents on drinking of milk.
- Assess the creation of commercial relations between producers and processors.
- Identify strengths, weaknesses, opportunities, and threats (SWOT) of the program
- Evaluate the management of the school milk program and the effectiveness of the institutional arrangements.
- Provide recommendations for program improvements and sustainability.
- Ensure accountability and transparency in program implementation.

6. Scope of the assignment:

The school milk program (SMP) will be implemented in 300 schools under 300 Upazilas of 61 Districts. In order to assess the SMP objectives, the firm/institute will monitor the implementation and conduct the program's impact analysis. The scope of the services to be provided by the farm are as following but not limited to:

- Baseline: Conduct a base line study of the school milk program for specific anthropometric parameters: (a) height (b) weight (c) IQ test (d) dental check-up; (f) dietary diversity scores etc the students. The base line data will be collected from students of the intervention schools and non-intervention schools at the beginning of the school milk program.
- Program implementation: Assess the adherence to program guidelines, including milk distribution, storage, and handling procedures (the application of the food safety standards) and the operation of the institutional set up
- Program coverage and reach: Evaluate the extent to which the program reaches the target population, including the number of schools, students, and regions covered.

- Health and nutrition outcomes: Measure the impact of the program on students' health and nutrition indicators, such as height, weight, and nutrient intake.
- Academic outcomes: Assess the influence of the program on students' attendance, concentration, and academic performance.
- Program management: Evaluate the efficiency and effectiveness of program management, including coordination, resources allocation, and capacity-building activities.
- Stakeholder engagement: Assess the involvement and satisfaction of key stakeholders, such as school administrators, teachers, parents, and milk suppliers.
- Conduct final impact study at end of school milk program with the following key questions:
 - Impact on (a) height, (b) weight, (c) IQ test, (d) dental check-up; (f) dietary diversity scores etc. of the students.
 - Record keeping system and distribution system of milk to the school student as per school milk guideline.
 - Milk supply system from suppliers' plant to school premises.
 - Quality control and safety management of supplied milk to the schools.
 - Visual quality control procedures along with initial chemical and bacterial tests before the milk enters the school.
 - Guidelines and training for school teachers, parents and school management committee and other staff involved.
 - Specific requirements with respect to milk, dairy products storage and handling in the school premises.
 - Hygiene, safety management of the van while milk transporting to the school.
 - Hygiene, safeness and clean environment while handling and distributing milk to the school students.
 - Empty packets are collected regularly and returned to the supplier van, and properly disposal by the supplier.
 - Gender considerations with respect to percentage of girls to be targeted (number of girls).
 - Follow up Milk distribution schedules, tracking and timely delivery.
 - Quality monitor for milk packets (poly pouch) to ensure they are properly marked, each packed contains 200 ml (standard glass measure) of unsweetened milk.
 - Follow up training and awareness program on the importance of milk and milk products for healthy diets and nutrition for School teachers (classroom teachers) and Guardians of students through Parent Teacher and outreach material prepared.
 - Monthly monitoring and distribution report to be submitted by the dairy companies or entities.
- Sustainability: Identify factors that contribute to the sustainability of the program, including financial viability, institutional support, and community engagement.
- Recommendation sustainability of the school milk program (SMP) after completion of the LDDP considering necessary mechanism and resources to be required.

7. Proposed methodology of the study:

The firm/institution will provide detailed methodology of the study to be carried out. However, an outline of the methodology is given below:

- Review relevant secondary documents as relevant such as project documents, project appraisal document, school milk implementation guideline, concept note and other relevant documents.
- Review the implementation, management and monitoring system of the SMP under LDD.
- Conduct discussions in the central level with the School Milk Management Committee, DG-PMED, DG-DLS and PMU of LDDP and at field level with the School Milk Implementation Committee including Upazila Nirbahi Officer, School management committee, Head Master of the School and Upazila Livestock Officer/Livestock Extension Officer including suppliers.
- Surveys: Conduct surveys among students, parents, teachers, and program implementers to gather quantitative and qualitative data. Propose statistically justified sampling frame including both quantitative and qualitative data collection tools for assessing the selective indicator of the school's student and evaluating the effectiveness of the SMP agreed by PMU.
- Interviews: Conduct in-depth interviews with key stakeholders to obtain insights and perspectives on the program.
- Conduct Focus Groups Discussions (FGDs), Key Informant Interview (KII), and Individual Interview including case studies for qualitative information.
- Data analysis: Analyze collected data using appropriate statistical methods and qualitative analysis techniques.
- Conduct at least four workshops with the participation of the relevant stakeholders to finalize evaluation report.

8. Qualification & experience of the Firm:

It is expected that a reputed Firm will implement the assigned tasks on a consultancy basis. The firm shall have wide range of working experience in the field of monitoring and evaluation (M&E). The firm shall have also necessary professional and skilled manpower and established system in conducting M&E. The firm can apply singularly or jointly. Firm's qualification and experience will be reviewed based on the following indicative criteria to prepare a short list:

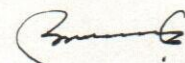
- The Firm should have five years of overall experience and at least two years specific corporate experience in conducting monitoring and evaluation of public sector program.
- Shall have legal documents (Registration as firm, Trade license, Tax Identification number, VAT registration number) to apply for the assignment.
- The firm shall have experience to complete at least one similar nature of assignment in last 3-years.

9.0 Qualification and Experience of Key Experts

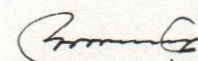
The Firm/institution shall have required professional & qualified manpower and necessary assistance, and logistic supports like office space, transport facilities, access to computers (hardware and software), formats, etc. with a view to develop and implement each deliverable and output under the assignment. The man-month, tentative qualification and responsibilities of the key expert professional are outlined in the table below, but not limited to. The Firm shall have to furnish detailed qualifications, experiences, and responsibilities of the proposed team for performing the target assignment.

9.1. Expert Team composition to accomplish the assignment:

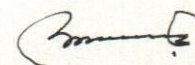
No.	Position	Input (Man-Month)	Intended Experience/Qualification	Expert role and responsibility
1.	Team leader (intermittent)	9	<ul style="list-style-type: none"> • A Master Degree in food science & nutrition, public health, nutritional epidemiology, or other health related science/ field. PhD degree will have an added advantage. • At least 15 or more years of relevant international and national experience in monitoring and evaluation and management of community-based health and/or nutrition programs. • Solid knowledge and understanding of global/national evidence-based approaches to school-based and community-based health and nutrition interventions; ability to articulate and operationalize best practices. 	<ul style="list-style-type: none"> • The Team leader will work closely with the PMU and his team and will responsible for overall supervision & coordination of the assignment. • Coordinate and collaborate in consultation with PMU to the School Management Committee & Upazila School Milk Implementation Committee and selected milk supplier to the Schools. • Finalize the Plan & Design of the study methods in consultation with PMU considering methodology and scope of the assignment • Supervise the base line and impact assessment. • Liaise with field coordinators in fieldwork preparation & survey implementation



No.	Position	Input (Man-Month)	Intended Experience/Qualification	Expert role and responsibility
			<ul style="list-style-type: none"> • Training in and/or experience implementing social and behavior change interventions, understanding of core behavior change principles. • Experiences and knowledge of School Meal program and good skills in supervising and guiding a team of technical staff. • Experience in designing, implementing and monitoring School feed program. 	<ul style="list-style-type: none"> • Organize & Supervise training of the Enumerator and Data analysis & survey coordinator. • Finalize the survey tools & techniques after pre-testing. • Oversee the data collection & quality control process. • Prepare & compile draft report with findings from inputs of other experts. • Organize inception & validation workshops. • Finalize report based on survey data, feedback and inputs from PMU and comments from validation workshop.
2.	Public Health & Nutrition Expert	9	<ul style="list-style-type: none"> • A Master Degree or higher degree in nutrition, food science, public health or other food & health related science • At least 10 or more years of progressive experience in the field of public health or nutrition including M&E of such program. • Solid experience in designing, organizing and facilitating nutrition & public health intervention; skill-based training, demonstrations, awareness raising campaigns for local government staff and other local stakeholders. • Familiarity with government administrative system and rules & regulations related to public health and nutrition. • Experience working in the field environment, local 	<ul style="list-style-type: none"> • Assist team leader to Plan, Design and methods of study considering methodology and scope of the assignment. • Identify appropriate measurement tools & technique for the SMP survey. • Carry out base line and impact assessment on the selected schools' students. • Conduct training of the Enumerator and Data analysis & survey coordinator. • Assist to organize pre-test of survey tools and pilot fieldwork in cooperation with PMU. • Conduct key-informant interviews with stakeholders. • Assist to Oversee the data collection process, guide field coordinators, and enumerators in conducting rigorous data quality checks,



No.	Position	Input (Man-Month)	Intended Experience/Qualification	Expert role and responsibility
			system would be an advantage	<ul style="list-style-type: none"> • Assist to data analysis & prepare the draft report with findings and recommendation. • Assist to finalize report based on feedback and inputs from PMU and comments from validation workshop.
3.	Food Safety and quality control expert	9	<ul style="list-style-type: none"> • A Master Degree or higher degree in Public Health, Food & nutrition science or other Public Health related subject. • At least 10 or more years of progressive experience in the field of public health or nutrition in Govt. sector. • At least 8 or more years of working experience on issues related to economic and private sector growth which may include a focus on entrepreneurship, social enterprise, impact investing, and workforce development. • Working experience with early-stage enterprises, NGOs, universities or donor organizations that support private sector engagement. • Experience working with and solid knowledge of private sector in dairy industry in Bangladesh 	<ul style="list-style-type: none"> • Assist team leader to plan, design and develop methods of study considering methodology and scope of the assignment. • Identify the risk and hazards associated with the supplied milk and supply system. • Identify & define food safety standards & nutrition contents as per BSTI standard. • Verify the test reports of supplied milk from suppliers and Quality control lab. Saver, Dhaka, • Assist to carry out base line and impact assessment of the survey. • Assist to conduct training of training of the Enumerator and Data analysis & survey coordinator. • Assist to organize pre-test of survey tools and pilot fieldwork in cooperation with PMU. • Conduct key-informant interviews with stakeholders. • Oversee the data collection process and guide field coordinators, and enumerators in conducting rigorous data quality checks, • Analysis primary and secondary data and compare with the standard. • Prepare the draft report based on primary and secondary data analysis with recommendation.



No.	Position	Input (Man-Month)	Intended Experience/Qualification	Expert role and responsibility
				<ul style="list-style-type: none"> Finalize report based on feedback and inputs from PMU and comments from validation workshop.
5.	Data Analysis & survey coordinator (1*8 Division)	80	<ul style="list-style-type: none"> A Master degree in degree in the field of Social sciences, food & nutrition science, food science & technology, Mass communication & Journalism or related subject. At least 8 or more years of work experience in the field of conducting & supervising field survey. The candidate will have to show proven relevant documents to verify this requirement. At least 5 years of experience on survey & activity planning and implementation of public & nutrition related intervention and/or awareness raising campaigns. Must have skill & knowledge on GIS /ICT. Experience in working in the field of Public Health and Nutrition will have added advantage. 	<ul style="list-style-type: none"> Supervise the filed survey operation. Supervise and guide the enumerators on the ground to conduct the survey. Check the consistency and data accuracy at field level. Ensure timely data collection at field level. Keep liaison with the Head Master & School Management Committee & Upazila School Milk Implementation Committee, selected milk supplier to the Schools and parents. Analyze data & prepare cross table, chart, graphs etc. to assist report writing. Carry out any other instruction of team leader related to the assignment.
Non-key staff				
7.	Enumerator	300	<ul style="list-style-type: none"> A Bachelor degree of Social Sciences/Public Health/ Agricultural Extension/ food & nutrition Science or related subject. At least 3 or more years of work experience in the field of conducting & supervising field survey. The candidate will have to show proven 	<ul style="list-style-type: none"> Participate in the training for clear understanding of the survey tools, techniques & methods and interviews, survey participants etc. Responsible for data collection by selected tools and techniques from the students of the selected schools. Responsible for conducting surveys, KII, FGD in the selected schools and stakeholders.



No.	Position	Input (Man-Month)	Intended Experience/Qualification	Expert role and responsibility
			<p>relevant documents to verify this requirement.</p> <ul style="list-style-type: none"> At least 1 year of experience on survey & activity planning and implementation of public & nutrition related intervention and/or awareness raising campaigns 	<ul style="list-style-type: none"> Responsible data entry in the computer/kobo-tools box. Continuous communication & rapport building with the Head masters, school's teachers and management committee.

10. Duration of Assignment: The consulting firm will complete the assignment over a period of 24 months with two (2) consecutive surveys and reports from the date of contract to the end of project period June, 2025.

11. Expected Deliverables/ Outcome: The firm has to produce and submit following deliverables:

Deliverable / Output	Key approaches & issues to address	Time line
1. Inception report	Inception report will address the implementation methodologies and approaches focusing the deliverables /assignments, work plan including time lines of deliverables/ assignments including validation workshop.	01 month after signing the contract
2. Base line report	The report will contain base line data of the milk-fed and non-milk-fed school as indicated in the scope and methodology of the assignment including validation workshop.	3 months after signing contract
3. Monitoring reports:	<ul style="list-style-type: none"> Regular reports on program implementation, coverage, and key performance indicators. 	Every quarter after contract signing
3. Final Report	<ul style="list-style-type: none"> Evaluation report: Comprehensive report on the program's impact, effectiveness, and recommendations for improvement Actionable recommendations for program enhancement, based on the evaluation findings 	18 months after signing of the contract.
Data sets	<ul style="list-style-type: none"> Cleaned and organized datasets from surveys, interviews, and other data collection activities. 	18 months

Presentations:	<ul style="list-style-type: none"> • Present key findings, conclusions, and recommendations to relevant stakeholders. 	18 months
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11. Institutional Arrangements (Coordination, Supervision and Reporting)

- PMU PD, CTC with the support from PMU DPDs and respective consultants will coordinate overall contract management of the assignment in association with the contracted supplier/processor. The PMU will supervise and monitor all activities of the contracted firm and ensure the quality of work, based on the detailed activity plan.
- For effective implementation of the assignment, the consulting firm will keep liaison with the PMU, maintain their activity schedule and submit required reports (monthly/quarterly), in the stipulated time, to the PD, LDDP.
- The PMU/client will provide relevant documents related to SMP for conducting assignments. LDDP, DLS will ensure that necessary governmental and other approvals, if necessary, and authorizations for conducting the assignment are made available on a timely basis. LDDP, DLS will also provide feedback, where required, on different assignment aspects and report.

12. Ownership of output materials:

All materials produced, developed, or acquired under the terms of this appointment- written, graphic, or any relevant format- shall remain the property of the LDDP, DLS. The LDDP, DLS furthermore retains the exclusive rights to publish or disseminate in Bangla or English as required by the project reports arising from such materials. The rights and duties provided for in this paragraph shall continue, notwithstanding your termination or the execution of its other provisions

13. Facilities to be provided by the consulting firm:

The evaluation firm/institute shall be entirely responsible for providing all the facilities including transport, hardware, software data collection & measurement tools and other required facilities to undertake the studies with its own costs.

14. Selection Procedure of the Firm:

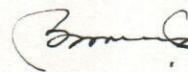
The selected method of the agency will be determined by World Bank Procurement Regulations for IPF Borrowers, Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services, July 2016 and Revised November 2017.

15. Language

- All reports/deliverables including annexure and supporting documents shall be submitted in English.
- Questionnaires/forms used in the study/ surveys/FGD will be translated into Bengali.
- Training Materials and module will be in Bengali.

16. Working arrangement & reporting

The assignment of the consultant/firm will be regulated based on the ToR and Contract agreement signed between LDDP-PMU and Consulting firm/institute. The consultant/firm will work closely in collaboration and regular coordination with focal point PMU, DLS and MoP& ME, World Bank and relevant stakeholders. The consultant will prepare reports following the ToR and also as requested by PMU-LDDP.



Md. Abdur Rahim
Project Director (Joint Secretary)
Livestock and Dairy Development Project (LDDP)
Department of Livestock Services (DLS)